



**REQUEST FOR PROPOSALS
THREE YEAR CONTRACT FOR
FOOD SERVICE MANAGEMENT PROVIDER
ADDENDUM 2**

BID NO: 19-5002

BIDS DUE: September 20th, 2019 @ 3:00 PM Central Time

**To report suspected ethics violations impacting the San Antonio Water System,
please call 1-800-687-1918.**

ACKNOWLEDGEMENT BY RESPONDENT

Each Respondent shall acknowledge receipt of this Addendum No. 2 by noting such and signing below.

This undersigned acknowledges receipt of this Addendum No. 2 and the bid proposal submitted herewith is in accordance with the information and stipulations set forth.

Date

Signature of Respondent

Addendum 2 is issued to address the following:

1. Provide the questions asked and the responses to those questions not answered in Addendum 1. There are some questions where SAWS does not have the information.
2. Update SMWVB Point of Contact to be Susan Rodriguez, SMWB Program Specialist, 210-233-2950, Susan.Rodriguez@saws.org . All questions regarding the SMWVB Program should be directed to Susan.
3. Update Item 13. Exhibit “B” – Good Faith Effort Plan (GFEP), section a., paragraph 4, page 17:
 - The maximum number of Small, Minority, and Woman-owned Business (SMWB) points to be earned is 10 points
 - SMWB Respondents may also be certified by the Texas Historically Underutilized Business “HUB” Program

Changes/ additions are highlighted and should read as follows:

Please note that as of 1/1/2017, an updated SMWVB Policy and scoring methodology are being implemented by San Antonio Water System. Veteran-owned Business Enterprises (VBEs), are tracked for statistical purposes, but are not eligible for points. The maximum number of Small, Minority, and Woman-owned Business (SMWB) points to be earned is ~~15~~ 10 points. Self-performance and subconsulting may be used to achieve the aspirational goals and earn points. SMWB Respondents and/or subconsultants must be certified by the South Central Texas Regional Certification Agency (includes the Texas Historically Underutilized Business “HUB” Program). Eligible firms (including MBEs and WBEs) must also be certified as a Small Business Enterprise (SBE), and must perform a commercially-useful function on the project in order to be counted for SMWB points. Please see the Good Faith Effort Plan for definitions of terms. All Respondents, whether SMWB or not, may earn the maximum number of SMWB points (10) by adhering to the point structures below when attempting to meet the aspirational goals:

4. Section IV, Submitting a Response, Section B. 2. Increase the number of copies to be submitted from seven (7) to nine (9).

Questions and Responses

1. Catering
 - Frequency of weekly events; i.e., five continental breakfasts and three cold buffet luncheons each week.
Response: SAWS does not have the detail requested.

2. Vending

- Listing of equipment.

Response: SAWS Headquarters has 15 Soda Machines and 6 Snack Machines. See detail below:

Headquarters

Tower 1-

- 1st – 1 Soda
- 2nd – 1 Soda / 1 Snack
- 3rd – 1 Soda
- 4th – 3 Soda / 1 Snack
- 5th – 2 Soda / 1 Snack
- 6th – 1 Soda

Tower 2:

- 1st – 1 Soda
- 2nd – 2 Soda / 1 Snack
- 3rd – 2 Soda / 1 Snack
- 4th – 1 Soda / 1 Snack

3. What is the current number of dining staff and what are their positions?

Response: The number of dining staff and positions are determined by the current Food Service Provider and that information is specific to them. Respondents shall propose how Café will be staffed.

4. How many current employees does the food service department have?

Response: SAWS does not have a food service department.

5. How many employees On-Site for Breakfast at Corporate?

Response: The number of employees on-site for breakfast are determined by the current Food Service Provider and that information is specific to them. Respondents shall propose how Café will be staffed for Breakfast.

6. How many employees On-Site for Lunch at Corporate?

Response: The number of employees on-site for lunch are determined by the current Food Service Provider and that information is specific to them. Respondents shall propose how Café will be staffed for Lunch.

7. Can we get an outlet total report from the micros system showing the guest counts for breakfast and lunch for headquarters?

Response: SAWS does not have the detail requested.